



HOLY SPIRIT CONVENT SCHOOL & JR COLLEGE (CBSE)

ANNEXURE - CLASS XI

At Holy Spirit Convent School, Lonikand, we are committed to providing quality education that focuses on academic excellence and the overall development of students. Our motto, "**Inspiring Minds, Shaping Futures,**" reflects our dedication to nurturing independent thinkers, problem solvers, and confident individuals prepared for the future. We would be delighted to welcome your child to our Senior Secondary Section.

1.1 Admission Process

Step 1:

Obtain an Application form from the school office and fill it with accurate details, as of Class X Board Examination registration.

Step 2:

Submit the filled application form with the required documents (as listed below) at the school office. at the time of submission an appointment for a counseling and aptitude test will be provided.

Step 3:

Provisional admission will be granted based on the student's performance during the counseling session and the aptitude test.

1.2 Eligibility Criteria

The admission will remain **provisional** until the **Class X Board Examination Results** are reviewed. Final admission confirmation will be based on the following cut-off percentages:

- **Science Stream: 70% and above**
- **Commerce & Humanities (Arts) Stream: 60% and above**

If the required cut-off percentage is **not met**, parents have the option to:

1. **Consider a different stream** based on availability.
2. **Cancel the admission** within **10 calendar days** of the result declaration for a **full refund**.

1.3 Refund Policy

- A **refund** is applicable only if the child **fails to meet the cut-off criteria** and the parent chooses to withdraw admission:
 - **100% refund** within **10 calendar days** of result declaration
 - **50% refund** within **15 calendar days** of result declaration
 - **25% refund** within **one calendar month** of result declaration
 - **No refund** beyond **one month**
- **Note:** If the student meets the cut-off criteria but the parent still decides to withdraw admission, **no refund** will be provided.
- Refunds (if applicable) will be processed **within 45 days** via cheque.
- The **Application Form Fee** is **non-refundable** under any circumstances.

1.4 Required Documents

The following **self-attested photocopies** must be submitted during the counseling session. **Originals must be presented for verification.**

- ☐ **Birth Certificate** (Age Proof)
- ☐ **Aadhaar Card** (Student & Parent/Guardian)
- ☐ **Address Proof** (Parent/Guardian)
- ☐ **Bonafide Certificate** from the current school (for new students)
- ☐ **Class IX Report Card & Class X Mid-Term Report Card** (for new students)
- ☐ **Caste Certificate** (if applicable)
- ☐ **Certificate of Legal Guardianship** (if applicable)
- ☐ **Minority Declaration** (if applicable)
- ☐ **Recent Passport-Size Photographs** (03 copies)
- ☐ **Medical Certificate** (if the student has any medical condition)

1.5 Subjects Offered for Class XI

Science	Commerce	Humanities/Arts
<i>Block 1: Compulsory Subjects</i> <ul style="list-style-type: none"> English Physics Chemistry 	<i>Block 1: Compulsory Subjects</i> <ul style="list-style-type: none"> English Business Studies Accountancy Economics 	<i>Block 1: Compulsory Subjects –</i> <ul style="list-style-type: none"> English Economics Geography History
<i>Block 2 (Choose One)</i> <ul style="list-style-type: none"> Mathematics Biology 	<i>Block 2 (Choose One)</i> <ul style="list-style-type: none"> Computer Science Physical Education 	<i>Block 2 (Choose One)</i> <ul style="list-style-type: none"> Computer Science Physical Education
<i>Block 3 (Choose One)</i> <ul style="list-style-type: none"> Computer Science Physical Education 		

1.6 Fee Structure for 2025-26

Class	Existing Students (Total)	New Admissions (Total)
XI (Science)	₹53,000	₹63,000
XI (Commerce)	₹50,000	₹60,000
XI (Arts)	₹43,000	₹53,000

1.7 Rules & Regulations

- To secure **provisional admission** in **Class XI**, students must pay the **Ist Installment Fee**
- Admission will be **confirmed** only upon submission of the following documents (in addition to those submitted during provisional admission):
 - Final Class X Board Examination Mark Sheet**
 - Original Transfer Certificate (TC)** (for students coming from other schools)
 - Character Certificate** (for students coming from other schools)
 - Migration Certificate** (other than CBSE)
- If the required documents under **1.7.2** are not submitted, the **provisional admission will be cancelled**, and no refund will be provided.
- Once the academic year begins, **75% attendance is mandatory** as per **CBSE norms**, and it will be strictly monitored.
- In addition to the **school fees**, parents are required to cover the costs of:
 - School uniforms**
 - School transport** (if availed)
 - Educational trips & excursions**
 - Board/public examination fees**
 - Any other expenses related to their child's education at Holy Spirit Convent School & Jr. College**
 - Parents may purchase books from a designated vendor who may set up a stall on the school premises for their convenience.**

PLEASE NOTE:

Submission of the **application form does not guarantee admission.**

"Holy Spirit Convent School, Lonikand, has established necessary guidelines for the smooth functioning of the school. The institution reserves the right to update or modify regulations whenever deemed necessary. The details provided in this document are intended to offer guidance on current policies but should not be construed as a contractual obligation."